

2019 Rising Rust Belt Regional Revitalization Economic Summit

SUMMIT VENDOR TABLE CONTRACT

Presented by the Lawrence County Regional Chamber of Commerce,
Shenango Valley Chamber of Commerce & Youngstown/Warren Regional Chamber

8:30 AM – 4 PM Monday, October 7, 2019

Location: The Park Inn by Radisson Sharon, PA

To get named in advertising materials, form must be completed w/payment by Sept. 20, 2019

NAME OF BUSINESS/ES _____

ADDRESS _____

CONTACT PERSON _____ PHONE _____

EMAIL _____ (This person will receive all future communications.)

SPONSOR Vendor Table: ----- # of Booth Spaces per Sponsorship Level -----

Chamber Members: Vendor Table ----- # of Booth Space/s x \$200 = -----

Non-Member: Vendor Table ----- # of Booth Space/s x \$250 = -----

EXHIBITOR NAME _____

1. Please describe the type(s) what you will showcase; includes services, products, or literature displayed.

2. Do you require a table? _____ Yes _____ No

3. Do you require 110v electrical service? _____ Yes _____ No

4. Will you have merchandise for sale? _____ Yes _____ No If yes, please describe: _____

5. Please plan to have a giveaway! Let us know what you plan to giveaway & the value so we can promote it in our marketing!

Full Payment & Signature must accompany every contract. To get into the marketing materials, we must receive the completed contract by Sept. 20, 2019. Vendors signing up after Sept. 20 aren't guaranteed inclusion in marketing materials. Can use Credit Cards or make checks payable to the Shenango Valley Chamber of Commerce. DEADLINE FOR ALL CONTRACTS is Sept. 30, 2019

Check Enclosed: Check Number: _____ Amount: _____

Visa/MC/Discover Card #: _____ Exp. Date: _____

Name on Card: _____ V-code: _____

Email contact for receipt: _____ Zip Code w/Credit Card: _____

Signature: _____

▪ I agree with the terms, conditions and liability statement in this application and will exhibit in accordance with them. Please note that some booths/tables will be placed against the wall depending on location. The Lawrence County Regional Chamber, the Shenango Valley Chamber of Commerce, Youngstown-Warren Regional Chamber nor the Park Inn by Radisson will be liable for any loss, damage or injury for any cause to Exhibitor, Exhibitor's Employees or Property. The exhibitor is liable for all damages or injuries to attendees who participate in activities in their exhibit space. MUST PROVIDE CERTIFICATE OF INSURANCE.

Signature _____ Date _____



2019 Rising Rust Belt Regional Revitalization Economic Summit Vendor Guidelines

- Included with Vendor Registration are two tickets to the summit which includes special speakers, breakout sessions and the Rising Rust Belt Entrepreneurs Pitch Competition Oct. 7; plus two passes to the FirstEnergy Mixer Oct. 6 (4:30 – 6:30 PM) at the Park Inn by Radisson. Mixer includes light refreshments, entertainment and cash bar (unless a sponsor – all sponsors get one drink ticket). Plus inclusion in marketing materials, program and mention on social media.
- All exhibits must be confined within exhibit space. No wall hangings permitted but independantly-standing backdrops permitted. Only literature or products that fit upon or within the assigned space may be displayed. Displays **may not exceed 6 feet in width**. Please note that some booths/tables will be placed against a wall depending on location. Provided tables are six feet in length. Tablecloths are provided. Independently standing shelves may be utilized.
- 110v electrical outlets are limited and are distributed on first come; first serve basis. **Exhibitors must supply own extension cords.**
- Exhibitors may sell their products or services at the Summit but via their own register system.
- Exhibitors are encouraged but not required to offer special discounts/packages/coupons of their products or services for Summit attendees. These offers should be valid for at least a month after the Summit date.
- Exhibitors are encouraged but not required to provide a giveaway at their table to help attract more visitors. If providing a giveaway – it will be mentioned in marketing materials and on social media.
- Set-up will be available starting at 3 PM Sunday, Oct. 6, 2019 and must be done by 4:30 PM. Set up will also be available 7 AM – 8 AM Monday Oct. 7, 2019. Vendors must arrive by 7:45 AM to set up.
- The exhibit hours are 8 AM to 4 PM Monday Oct. 7. Please be stationed at your booth by 8 AM. Your booth should be staffed at all times. Failure to show by 8 AM on Monday Oct. 7 will result in the cancellation of your space and no refund will be provided. Tables cannot be disassembled until after 3:45 PM Monday but **must be completed** by 5 PM. **NO** early breakdowns permitted.
- **PLEASE NOTE:** Spaces are limited and reserved only upon receipt of the properly submitted payment unless previously authorized through the Chamber. Assignment of exhibit space will be based upon date of receipt & payment of the registration contract. Absolutely **no refunds** will be given for space rentals for any reason.
- The Chamber reserves the right to allow or restrict any item for exhibition or sale in this show. The Lawrence County Regional Chamber, the Shenango Valley Chamber of Commerce, the Youngstown/Warren Regional Chamber nor the Park Inn by Radisson will be liable for any loss, damage or injury of any cause to Exhibitor, Exhibitor's Employees or Property.

More details? CALL/EMAIL at (724) 981-5880/info@svchamber.com